

Request for Speaker Proposal

The 2018 Oregon State Academy of Nutrition & Dietetics Educational Conference Planning Team is accepting speaker proposals. Scheduled for May 3-4 at the Embassy Suites near Portland International Airport, the conference will bring together an estimated 175-200 food and nutrition professionals.

Presentations will reflect cutting edge research and practical applications, with a special emphasis on evidence-based, Level 3 CPEU sessions. Proposals are being accepted for general and concurrent sessions (May 4), as well as a pre-conference workshop(s) (3-4 hours) on May 3.

Section I: General Guidelines

- All proposals are due on or before **August 15, 2017** by electronic submission to the e-mail address (and via the submission link) shown in Section IV.
- Only advanced sessions (Level II or III) in all suggested topic areas will be accepted. Category III submissions are preferred. Speakers must be seasoned professionals with demonstrated proficiency and excellence addressing audiences of no fewer than 100 professionals.
 - **Category II:** Assumes that the participant has general knowledge of the literature and professional practice within the area(s) covered. The focus of the activity is to enhance knowledge and application by the participant.
 - **Category III:** Assumes that the participant has thorough knowledge of the literature and professional practice within the area(s) covered. The focus of the activity is synthesis of recent advances and future directions.
- Up to two (2) submissions per individual or group will be reviewed.
- RDN/NDTR speakers must be Academy members.
- All conflicts of interest and/or potential sponsorship must be fully disclosed at time of proposal submission.

Section II: Preferred Speaker Topics

The educational conference speaker selection committee is open to most topics under most learning codes (see above information regarding advanced sessions). Major topics that the convention planning team is seeking include:

- | | |
|-----------------------------------|---|
| ▪ Communication skills | ▪ Food insecurity/hunger prevention |
| ▪ Social media and emerging tools | ▪ Nutrition focused physical assessment |
| ▪ Leadership development | ▪ Weight management |
| ▪ Ethics | ▪ Culinary and/or food topics |
| ▪ Writing/publishing | ▪ Sustainability |
| ▪ Wellness programs | ▪ Community nutrition and wellness |

Section III: Evaluation Criteria

- Topic relevancy and cutting-edge or new information, the proposal's overall relevance to the identified topic areas, as well as importance and benefit to members.
- Applicant's experience in practice, research, and presenting on the proposed topic(s).
- Affordability. The Oregon Academy strives to have the best possible program while managing registration costs for attendees. Requested honorariums and estimated expenses are included in the review process.

Section IV: Submission Requirements

Two steps are required for proposal submission:

1. Completed 2018 Conference Speaker Proposal Online Form at <https://www.surveymonkey.com/r/Oregonspeakers2018>
2. Curriculum vitae, or bio and resume, for every proposed speaker.

Please limit curriculum vitae to four (4) pages maximum and email to oand@quidnunc.net. Your file name should be your last name with first initial – CV (jones,d – CV.doc).

The Educational Conference Planning Committee will begin discussions with proposed speakers in late August and early September. Notification of decision on all submissions will be sent via e-mail by no later than November 1.